

## SECC - 2011 - URGENT

ಕರ್ನಾಟಕ ಸರ್ಕಾರ

ಸಂಖ್ಯೆ ಗ್ರಾಅಪ:14:ಎಸ್‌ಜೆವೈ 2011 (A2)

ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಸಚಿವಾಲಯ

3ನೇ, ಹಂತ ಕೊಠಡಿ ಸಂಖ್ಯೆ:222

ಬಹುಮಹಡಿ ಕಟ್ಟಡ, ಬೆಂಗಳೂರು,

ದಿನಾಂಕ: 04-10-2011

ಇವರಿಂದ:

ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಗಳು,  
ಗ್ರಾಮೀಣಾಭಿವೃದ್ಧಿ ಮತ್ತು ಪಂಚಾಯತ್ ರಾಜ್ ಇಲಾಖೆ.

ಇವರಿಗೆ:

1. ರಾಜ್ಯದ ಎಲ್ಲಾ ಜಿಲ್ಲೆಯ ಜಿಲ್ಲಾಧಿಕಾರಿಗಳಿಗೆ.
2. ಆಯುಕ್ತರು, ಬೃಹತ್ ಬೆಂಗಳೂರು ಮಹಾನಗರ ಪಾಲಿಕೆ (BBMP), ಬೆಂಗಳೂರು.
3. ಆಯುಕ್ತರು, ಮಹಾನಗರ ಪಾಲಿಕೆ, ಮೈಸೂರು, ಹುಬ್ಬಳ್ಳಿ, ಮಂಗಳೂರು, ಬೆಳಗಾವಿ, ಗುಲ್ಬರ್ಗಾ, ಬಳ್ಳಾರಿ ಮತ್ತು ದಾವಣಗೆರೆ.

ಮಾನ್ಯರೇ,

ವಿಷಯ: ರಾಜ್ಯದಲ್ಲಿ ಸಾಮಾಜಿಕ ಆರ್ಥಿಕ ಮತ್ತು ಜಾತಿ ಗಣತಿಯನ್ನು  
(SECC) ಪರಿಣಾಮಕಾರಿಯಾಗಿ ನಡೆಸುವ ಬಗ್ಗೆ.

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ರಾಜ್ಯದಲ್ಲಿ ಸಾಮಾಜಿಕ ಆರ್ಥಿಕ ಮತ್ತು ಜಾತಿ ಗಣತಿಯನ್ನು (SECC) ಪರಿಣಾಮಕಾರಿಯಾಗಿ ನಡೆಸುವ ಬಗ್ಗೆ ನಿಮ್ಮ ವ್ಯಾಪ್ತಿಯಲ್ಲಿರುವ ಚಾರ್ಜ್ ಸೆಂಟರ್‌ಗಳಿಗೆ ಒದಗಿಸಬೇಕಾದ ಮೂಲಭೂತ ಸೌಕರ್ಯಗಳು, ಮುದ್ರಣ ಸಾಮಗ್ರಿಗಳು ಮತ್ತು ಲೇಖನ ಸಾಮಗ್ರಿಗಳನ್ನು ಒದಗಿಸುವ ಬಗ್ಗೆ ಅನುಬಂಧದಲ್ಲಿ ವಿವರವಾಗಿ ತಿಳಿಸಿದೆ. ಈ ಬಗ್ಗೆ ಅಗತ್ಯ ಕ್ರಮ ಕೈಗೊಳ್ಳಲು ಕೋರಿದೆ.

ತಮ್ಮ ವಿಶ್ವಾಸಿ,

(ಅನ್ವರ್ ಪಾಷಾ)

ನಿರ್ದೇಶಕರು (ಸ್ವಲ್ಪಕಾ)

ಗ್ರಾಮೀಣಾಭಿವೃದ್ಧಿ ಮತ್ತು ಪಂ.ರಾಜ್ ಇಲಾಖೆ.

Fax: 22257415 / E-mail: [karsgsy@gmail.com](mailto:karsgsy@gmail.com).

ಪ್ರತಿಯನ್ನು :-

- 1) ಕಾರ್ಯದರ್ಶಿಗಳು, ನಗರಾಭಿವೃದ್ಧಿ ಇಲಾಖೆ, ವಿಕಾಸ ಪೌಢ, ಬೆಂಗಳೂರು ಇವರಿಗೆ ಅಗತ್ಯ ಕ್ರಮಕ್ಕಾಗಿ ಕಳುಹಿಸಿದೆ.
- 2) ಆಯುಕ್ತರು, ಪೌರಾಡಳಿತ ನಿರ್ದೇಶನಾಲಯ, ವಿ.ವಿ.ಗೋಷ್ಠಿ, ಬೆಂಗಳೂರು ಇವರಿಗೆ ಅಗತ್ಯ ಕ್ರಮಕ್ಕಾಗಿ ಕಳುಹಿಸಿದೆ.



# Guidelines for Procurement and supply of Infrastructure items, Printing and Stationery materials

Charge officer level (Charge Centres)			
Sl No	Details	Details regarding procurement	Remarks
1	2-3 Computers for charge office, Printer	Principal SECC 2011 officer will arrange for supply the same.	No New computers and Printers will be purchased out of SECC 2011 funds
2	Generators	Principal SECC 2011 officer will arrange for supply the same. The Generator if available can be supplied. If Generator is not available, then it has to be hired.	Expenditure with regard to hiring of Generator will be met by the funds provided for SECC 2011. <i>(In no case Generators will be purchased out of funds provided for SECC 2011).</i>
3	Furniture	Principal SECC 2011 officer will arrange for supply of the same.	<i>In no case furniture will be purchased out of funds provided for SECC 2011</i>
4	Plug points and other necessary infrastructure items	Principal SECC 2011 officer will arrange for supply of the same.	Expenditure in this regard will be met by the funds provided for SECC 2011.
5	Internet facilities	Principal SECC 2011 officer will arrange for supply of the same.	Expenditure in this regard will be met by the funds provided for SECC 2011.
6	Stationery items	Principal SECC 2011 officer will arrange for supply the same.	Expenditure in this regard will be met by the funds provided for SECC 2011.
7	Form for Appointment of Enumerators and Supervisors	Soft copy both in Kannada and English will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers. Charge officers will use the same until the receipt of Printed copies
8	Form for Appointment of Enumerators and Supervisors	Hard copies(Printed) in Kannada will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers
9	ID cards for Enumerators and Supervisors	ID cards will be printed and supplied by RD & PR. Plastic Pouches for ID cards will be arranged by Principal SECC 2011 officer	Principal SECC 2011 officer will arrange for passing the same to Charge officers. Cost of Purchase of pouches will be met out of the funds of SECC 2011.
10	Tool Kit for Enumerators and Supervisors as per Manual	Principal SECC 2011 officer will arrange for supply of the same.	Expenditure in this regard will be met by the funds provided for SECC 2011.
11	Training Kits	Principal SECC 2011 officer will arrange for supply of the same.	Training and Training Kit (with materials) cost is restricted to Rs.250/- per Trainee(Enumerators)
12	Acknowledgement Slips in the form of Booklet (For use at the field during Enumeration)	Hard copies(Printed) in Kannada will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers



13	Stickers for pasting the same in the front portion of the Building after Enumeration of the family	Stickers will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers
14	Enumerator Manual in English and Kannada	English Soft copies of both Rural and Urban has already supplied	Principal SECC 2011 officer will arrange for passing the same to Charge officers
15	Enumerator Manual in English and Kannada	Printed copies will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers
16	Questionnaire (Schedule)	Soft copies of Rural and Urban (English) supplied already. Soft copies of Rural and Urban (Kannada) will be supplied shortly by RD & PR.	Principal SECC 2011 officer will arrange for passing the same to Charge officers
17	Questionnaire (Schedule)	Printed copies of Rural and Urban (English and Kannada) will be supplied shortly by RD & PR. (Approximately 10 copies per Enumerator)	Principal SECC 2011 officer will arrange for passing the same to Charge officers
18	Enumerator Abstract and other related forms which are required after Enumeration of each EB	Formats in English(Both Soft copy and Hard copies) will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers
19	E-Learning CDs for Training	Will be supplied by RD & PR	Principal SECC 2011 officer will arrange for passing the same to Charge officers, Master Trainer Facilitators, Master Trainers
<b>After completion of Enumeration work in Rural areas- At Gram Panchayat, Taluka and District level</b>			
1	Form A, Form B, Form C and Form D	Formats in English and Kannada( Soft copy ) will be supplied by RD & PR	Principal SECC 2011 officer and Additional Principal SECC 2011 officer will arrange for passing the same to Charge officers, Gram Panchayat / Taluka Panchayat / Zilla Panchayat Offices
2	Form A, Form B, Form C and Form D	Formats printed in Kannada will be supplied by RD & PR	Principal SECC 2011 officer and Additional Principal SECC 2011 officer will arrange for passing the same to Charge officers, Gram Panchayat / Taluka Panchayat / Zilla Panchayat Offices.
<b>Note: 1. Urban Development Dept. will issue instructions with respect to Urban areas to SECC 2011 Officers.</b>			
<b>2. Principal SECC-2011 officer will make arrangements to procure and supply to the concerned officers other than Infrastructure items, Stationery &amp; Printed items mentioned above which is absolutely necessary.</b>			

(Anwar Pasha)  
Director(SED)

Rural Development and Panchayat Raj Dept.