













xi. Principal Secretary/Secretary, Labour	Member
xii. Principal Secretary/Secretary, Minor Irrigation	Member
xiii. Secretary, Budget & Resources	Member
xiv. Secretary, Expenditure	Member
xv. Principal Chief Conservator of Forests	Member
xvi. Commissioner/Director, Watershed Department	Member
xvii. Commissioner/Director, Labour Department	Member
xviii. Chief Engineer, Panchayat Raj Engineering Department	Member
xix. Principal Secretary/Secretary, Rural Development & Panchayat Raj (entrusted with the charge of Employment Guarantee Scheme)	Member Secretary

**(2) The following shall be the non-official members of the State Council.**

- i. Five Adhyakshas of Grama Panchayat – Member
- ii. Five Adhyakshas of Taluka Panchayat – Member
- iii. Two Adhyakshas of Zilla Panchayat – Member
- iv. Three persons from organisation of workers and Disadvantaged groups. – Member

**(3) Manner of appointment and term of non-official member.**

- i. The Chairman of the Council shall nominate the non-official members.
- ii. The Adhyakshas of the Grama Panchayat, Taluka Panchayat and Zilla Panchayat who are nominated to the State Council shall have a two-year term. Where the nomination is by designation, the successor in office shall be a member for the remainder of the term.
- iii. The nomination of representative of workers and disadvantaged groups will be for a period of two years. Where the nomination is made by designation, the successor will be a member for the remainder of the term.
- iv. Not less than one-third of the non-official members shall be women.
- v. Not less than one-third of the non-official members shall belong to the Scheduled castes, Scheduled Tribes and Other Backward Classes.

4. **Constitution of Committees:** The Chairman of the State Council shall constitute the following committees to assist the State Council in the discharge of its duties and functions. The committee shall meet as often as is required. Ordinarily, the recommendations of the Committee shall be placed before the Council before it is implemented. However, the Chairman on the recommendations of the Development Commissioner the Principal Secretary, Rural Development & Panchayat Raj and the Principal Secretary, Finance Department approve the implementation of the recommendation subject to the ratification by the Council.

**(1) Committee on preferred works:** This committee will develop and prepare project proposals for consideration and approval of the State Council. This committee will develop and prepare project proposals for consideration and approval of the State Council.

The Members of the Committee shall be:

- 1. Development Commissioner – Chairman
- 2. Principal Secretary, Rural Development & Panchayat Raj Department. – Vice Chairman
- 3. Member Secretary, State Council – Member Secretary

The other members of the Committee shall be nominated by the Chairman of this committee, generally or specifically. The committee can co-opt other members, institutions, experts who are not members of the Council for specific purposes.

**(2) Committee on finalisation of proposals under Clause 1 (ix) of Schedule 1 of the Act:**

The Members of the Committee shall be:

1. Chairman, State Council — Chairman
2. Principal Secretary, Rural Development & Panchayat Raj Department. — Vice Chairman
3. Member Secretary State Council — Member Secretary

The other members of the Committee shall be nominated by the Chairman. The committee can co-opt other members, institutions, experts who are not members of the State Council for specific purposes.

**3) Finance. & Audit Committee :** This committee will devise the parameters and monitor release of funds made from the State Fund for wages, materials, unemployment allowance and administrative expenses.

The Members of the Committee shall be:

1. Principal Secretary, Rural Development & Panchayat Raj Department. — Chairman
2. Principal Secretary, Finance Department or his nominee. — Member
3. Controller, State Accounts Department — Member
4. Member Secretary, State Council! — Member Secretary

The committee can co-opt other members, institutions, experts who are not members of the State Council for specific purposes.

**4) Committee on wage and labour standards :** This committee will recommend wage and labour standards for different types of labour.

The Members of the Committee shall be:

1. Principal Secretary/Secretary, Rural Development & Panchayat Raj Department. — Chairman
2. Principal Secretary/Secretary, Labour Department. — Member
3. Principal Secretary/Secretary, Forest, Ecology & Environment Department. — Member
4. Principal Secretary, Public Works Dept., — Member
5. Secretary, Expenditure, Finance Dept.. — Member
6. Commissioner/Director, labour Department — Member
7. Commissioner/Director, Watershed Dept. — Member
8. Chief Engineer, Panchayat Raj Engineering Department. — Member
9. Non Official Members. Representing organization of workers — Member
10. Member Secretary, State Council! — Member Secretary

The committee can co-opt other members, institutions, experts who are not members of the State Council for specific purposes.

5. **Constitution of Ad-hoc committees:** The Chairman of the State Council may constitute such number of ad-hoc committees with such composition as may be determined by him to consider any subject and make its recommendations for the consideration of the State Council.
6. **Conduct of meetings of the State Council and its committees:** The meetings of the State Council and its committees shall ordinarily be held at Bangalore. However, the Chairman of the State Council or the Chairman of the committees may decide to hold the meeting at any district or taluka headquarters. The non-official members of the Council shall be entitled to be reimbursed their expenditure on travel on the scale of Category I officers of the State Government.
7. **The functions of the State Council are as follows:**
  - (1) Administer the Karnataka Rural Employment Guarantee Scheme notified under Section 4 of the Act.
  - (2) Advise the State Government on all matters concerning the Scheme and its implementation in the State;
  - (3) Administer the State Employment guarantee fund.
  - (4) Determining the preferred works;
  - (5) Review the monitoring and redressal mechanisms from time to time and recommending improvements;
  - (6) Promote the widest possible dissemination of information about this Act and the Schemes under it;
  - (7) Facilitate, Organise and co-ordinate training of
    - i. Key personnel in the implementation of the Act stake holders including NGOs and Self-help groups of registered labour;
    - ii. Key stakeholders such as members of PRIs, Self-Help Groups, NGOs, support services groups such as Post Office personnel, Banking, Insurance, Auditors, organised and unorganised groups of farm-labour, physically challenged personnel, women, socially-weaker sections of society particularly the Scheduled castes and Scheduled tribes.
  - (8) Monitor the implementation of this Act and the Schemes in the State and coordinating such implementation with the Central Council;
  - (9) Prepare the Annual Report to be laid before the State Legislature by the State Government;
  - (10) Evaluate through independent studies, the process of implementation and social benefits of projects taken up under the Scheme.
  - (11) Any other function that may be assigned to it by the Central Employment Guarantee Council or the State Government.

#### **Karnataka State Employment Guarantee Fund:**

- (1) There shall be a Fund called the 'Karnataka State Employment Guarantee Fund' comprising of funds provided by the Central and State Governments for implementing the Scheme.
- (2) The expenditure from the Fund shall be made on the basis of general or special guidelines issued by the State Council.
- (3) The fund will consist of following sub-funds
  - i. Wage Fund: This fund will meet the expenditure on unskilled labour employed in the projects implemented in the Scheme.
  - ii. Material Fund: This fund will meet the expenditure on Materials, semiskilled and skilled labour employed in the projects implemented in the scheme.

iii. Administrative Expenses Fund:

- (1) This fund will meet the expenditure on Administrative expenditure incurred by the Implementing agencies in implementing and administering the scheme.
- (2) Administrative Expenses of the State Council.

iv. Unemployment Allowance Fund: This fund will meet the expenditure on providing Unemployment Allowance under the Act.

**9. Custodian of Karnataka State Employment Guarantee Fund :**

- (1) The Member-Secretary of the State Council shall be the Custodian of the Fund.
- (2) The District Program Co-ordinator shall be the custodian of the Fund at the District Level.
- (3) The Program Officer shall be the custodian of the Fund at the Taluka Level.
- (4) All Implementing & executing agencies are liable to render true, correct and proper accounts of monies released to them from the Fund to the Program Officer, District Program Co-ordinator and the State Government as and when called upon to do so generally or specifically.

**10. Duties and responsibilities. of the Custodian :**

- (1) The custodian shall be responsible for organising release of monies from the Fund to the Program Officer for implementation of projects under the scheme in accordance with the general or special guidelines.
- (2) The Custodian may delegate powers to any official in the Department of Rural Development & Panchayat Raj not below the rank of Desk Officer to release funds to the program officer after prior approval of the proposal.
- (3) The Custodian shall furnish monthly reports to the State Council regarding the receipts into the Fund, releases, expenditures and balances in the Fund in Form-5B of the Scheme.
- (4) The Custodian shall prepare an Annual Report in such form as the State Council directs. It shall consist of the Annual Financial Statement indicating the receipts into the Fund and releases made to the Implementing agencies from the fund, the expenditures from the Fund and the balances in the Fund comprising of undisbursed receipts and unutilised releases at the level of the implementation agencies.
- (5) The Custodian shall furnish reports in such formats as may be prescribed by the Central Employment Guarantee Council or the Central Government regarding the demand and utilisation of funds received from the Central Government and the State Government.

By Order and in the Name of the Governor of Karnataka

**N.Sivasailam**

Secretary to Government

Rural Development & Panchayat Raj Department.